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C/O HealthSmart Management Services Organization, Inc.

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Participation in Federal Programs Verification Requirement

Provider Requirements for New and Existing Provider Staff for Monthly Verifications and Attestation Submissions:

Provider office(s) are required to conduct and review the Medi-Cal Suspended & Ineligible, Office of the Inspector General (OIG), and System for Award Management (SAM) list of Excluded Individuals and Entities (LEIE list) prior to the hiring, employing, or contracting of any new, temporary, volunteer employee(s), and/or consultants, and **monthly thereafter**, to ensure that none of these persons or entities are excluded or become excluded from participation in federal programs.

- ✓ Provider office(s) must provide evidence of new provider office staff are pre-screened prior to hire and monthly thereafter
- ✓ Providers are required to conduct monthly database searches for all provider office staff
- ✓ A signed monthly attestation (attached) is required to confirm that the search has been conducted and reviewed

The monthly attestation must be submitted to your contracted Independent Physician Associations (IPA) via fax (714) 947-8708 by the end of each month. Below are the required links for each of the verification websites

Medi-Cal Suspended & Ineligible List

<https://files.medi-cal.ca.gov/pubsdoco/SandILanding.asp>

HHS OIG (Inspector General's Office in the Federal Government) dedicated to combating fraud, waste and abuse and to improving the efficiency of HHS programs.

<https://exclusions.oig.hhs.gov/>

SAM (System for Award Management) registration helps to streamline the acquisition of grant, loans, contracts and intergovernmental transactions. According to the General Services Administration (GSA), the federal government plans on integrating ten (10) different federal procurement systems and the Catalog of Federal Domestic Assistance into a single, streamlined system that uses the Integrated Award Environment (IAE).

<https://sam.gov/SAM/pages/public/searchRecords/advancedPIRSearch.jsf>

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OIG/SAM/Medi-Cal Exclusions Screening Attestation

As a first-tier, downstream or related entity that participates in one or more governmental funded health care program, the organization identified in the signature block below attests to the following.

- That we review the Office of the Inspector General (OIG) and General Services Administration System for Award Management (SAM) exclusion lists and Medi-Cal Suspended and Ineligible Provider List upon initial hire/contract and monthly thereafter to ensure that any new employee, manager or downstream entity is not included in any such list.
- If an employee, manager or downstream entity is on such lists, the organization will terminate such person or entity and notify PMD or PMG of the person or entity's identity.
- Your organization will retain and furnish confirmation upon request documentation that your organization reviews the OIG/GSA exclusion lists upon initial hire/contract and monthly thereafter.
- Database (site listed below) verification is a mandatory **monthly requirement** and **must be completed on or before the end of each month**. Please attest below and fax completed attestation to (714) 947-8708.

The How To: Participation in Federal Programs Verification and Attestation can be found on our website at www.healthsmartmso.com.

Please be advised that pursuant to the terms of your agreement with our IPA, or an affiliated entity, you are required to comply with all applicable federal, state, and municipal rules and regulations and that this request is directly related to such provision. Please also be advised that such screenings are required under the contract between the IPA, or an affiliated entity, on the one hand, and the health plan, on the other hand.

To assist you with the implementation of your OIG/GSA Exclusion process, we are providing links to the relevant exclusions lists to comply with the regulations:

- Medi-Cal Suspended & Ineligible List- <https://files.medi-cal.ca.gov/pubsdoco/SandILanding.asp>
- HHS OIG (Inspector General's Office in the Federal Government)- <https://exclusions.oig.hhs.gov/>
- System for Award Management (SAM)- <https://sam.gov/SAM/pages/public/searchRecords/advancedPIRSearch.jsf>

Please note that these three lists do not necessarily overlap and all three lists must be checked as to each employee, manager or downstream entity. For example, an employee could be listed on the Medi-Cal exclusion list but not listed on the OIG and/or SAM exclusion lists.

Print Name:	Name of Organization:	
Signature:	Date Signed:	National Provider:

As a reminder, a **monthly attestation for must be conducted and submitted.*

Please submit the Attestation by fax to (714) 947-8708 or via email at providerservice@healthsmartmso.com

We thank you for your continued support.